

Department of City Planning and Engagement Engagement Request Form



Project Name

The project meets the following criteria:

When the City Administration will propose to Council an appropriation for a loan, grant, or Tax Increment Financing (TIF) of public funds of \$50,000 or more to support a specific private development project*; or

When the City will sell or provide a long-term ground lease of City-owned land or buildings with a fair market value of \$50,000 or more to support a specific private development project

Project location (address and neighborhood) (*if TIF, identify TIF district & all neighborhoods in boundary)

Applicant and developer, including contact information and background

Current site conditions/use

Proposed project including units, investment, jobs, etc.

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Anticipated DCED incentive offer

Description of any engagement already done by applicant/developer

Any other pertinent information (including, but not limited to related items previously heard by City Planning Commission, Historic Conservation Board, City Council, etc.)

Any maps, renderings, photos of the property (existing and proposed).
Please list here and attach to email